

The Town of New Market



TO: The Town of New Market Maryland Planning and Zoning Commission
FROM: Pat Faux, Zoning Administrator and Shawn Burnett Town Engineer
DATE: August 28, 2026

RE: Staff Report on Permit No. 2080B – Final Plat Lots 1-29 & OUTLOTS ‘A’ – ‘C’ ‘WEST MAIN’

Staff have conducted a review of the Final Plat Lots 1-29 & OUTLOTS ‘A’ – ‘C’ ‘WEST MAIN’ received electronically on August 28, 2026 and signed by the Property Line Surveyor on August 26, 2026 for Permit No. 2080B. The review was guided by Article VI Sections 2.4 and 6.0 of The Town of New Market Maryland Land Development Ordinance.

Staff offers the following observation:

1. Per Article VI Section 6.3, the Owner’s Certificate and Trustee’s assent need to be completed
2. All fees due to the Town associated with this Permit be paid by the applicant.

Due to the outstanding administrative items, staff offer the following motion for consideration by the Planning and Zoning Commission.

DRAFT MOTION FOR PERMIT 2080B

I make a motion that the New Market Planning Commission approve the Final Plat Lots 1-29 & OUTLOTS ‘A’ – ‘C’ ‘WEST MAIN’ for Permit 2080B signed by the Property Line Surveyor August 26, 2026, with the condition that the remaining administrative items in the August 28, 2026 staff report be addressed to the satisfaction of Town Staff prior to signature by the Commission Chair.